

Member responsibilities (Terms and Conditions)

In applying for CSPA membership, I confirm that I understand and agree to;

- *Abide by the requirements of the organisation's Constitution, Code of Conduct, Privacy and Accessibility Policies.*
- *Ensure that payment arrangements are maintained and current throughout the membership. (Advisory Note - the cancellation of a payment arrangement without replacement effectively ends the membership, whether the subsequent subscription payment has fallen due or not)*
- *That no refunds will be given where membership is cancelled after a payment has been processed unless due to an error on the part of either the CSPA or the bank.*
- *Maintain responsibility for ensuring that my contact details are kept up to date by notifying CSPA of any changes promptly. (Advisory Note - members can view and update their contact details through the Members' Area of our website (www.cspa.co.uk), by emailing enquiries@cspa.co.uk , or by telephoning us on 020 8688 8418)*
- *That my new CSPA membership will be deemed to have commenced once the CSPA have verified that the eligibility criteria have been met, **and***
- *A new Direct Debit has been instructed and the details have been verified by GoCardless, **or***
- *Deduction from pension arrangements have been confirmed via the pension administrators. (Advisory Note - this usually takes up to 10 Working Days)*